

Searching for Grants on Grants.gov

“Get Started”

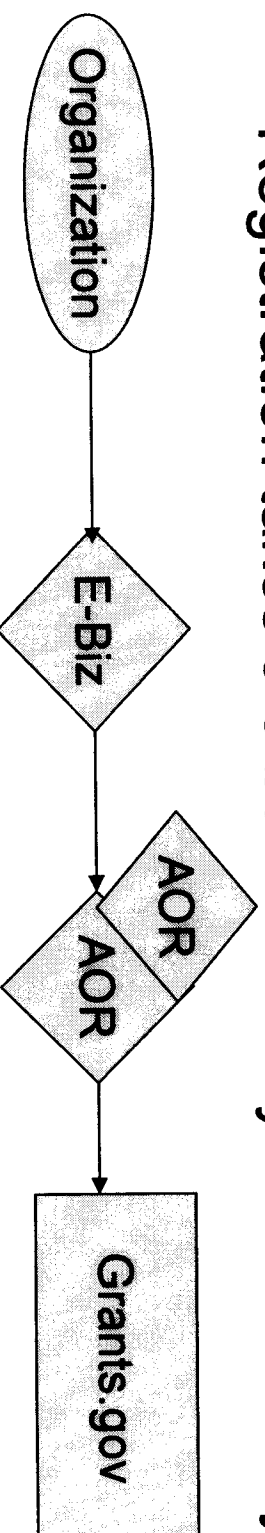
Step 1 of 3: Organization Registration

- Organization registers with the Central Contractor Registry (CCR), the Federal database for conducting business with the U.S. Government
 - DUNS Number is required for registration
 - Two important fields within the CCR:
 - E-Business Point of Contact (POC)
 - Will authorize organizational representatives at Grants.gov
 - M-PIN
 - E-Business Point of Contact will use the M-PIN in the authorization process
- Organizations can check to see if they are registered and identify their E-Business POC at the CCR website

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Step 2 of 3: E-Business Point of Contact (E-biz)

- Register your organization with CCR
 - You will need a DUNS number
 - Your Authorizing Official or Chief Financial Officer should be the E-biz point of contact
 - E-biz POC will receive a M-Pin
 - The E-biz POC can give authority to the Authorized Organization Representative
 - Registration takes 3-5 business day so don't delay



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Step 3 of 3: Authorization Organization Representative

- Organization’s E-Business POC authorizes the organization representative
 - E-Business POC will receive an email that an organization representative is attempting to register at Grants.gov
 - E-Business POC will log into Grants.gov and authorize the organization representative
 - Log-in consists of the organization’s M-PIN and DUNS Number
 - After the authorization, the organization representative will now be an Authorized Organization Representative (AOR)
 - Only after the authorization has occurred will the organization representative be able to submit
- An organization can have more than one AOR